

**Multiple Choice Questions (MCQs)****Term III****CLASS: III****SUBJECT: Computer Studies****Chapter - 6**

- Question 1) \_\_\_\_\_ is latest version of Microsoft Windows operating system.  
(a) Windows 10 ☐ (b) Windows 8 ☐ (c) Windows 7 ☐
- Question 2) \_\_\_\_\_ is shortcut key for paste.  
(a) Ctrl + C ☐ (b) Ctrl + V ☐ (c) Ctrl + S ☐
- Question 3) We can shut down the system by clicking on  
(a) Enter key ☐ (b) Spacebar key ☐ (c) Power button ☐
- Question 4) \_\_\_\_\_ is present on the bottom of the desktop.  
(a) Taskbar ☐ (b) Start Button ☐ (c) Both ☐
- Question 5) \_\_\_\_\_ is shortcut key for cut.  
(a) Ctrl + X ☐ (b) Ctrl + V ☐ (c) Ctrl + Y ☐
- Question 6) \_\_\_\_\_ is shortcut key to create New Folder.  
(a) Ctrl + N ☐ (b) Ctrl + S ☐ (c) Ctrl + V ☐
- Question 7) \_\_\_\_\_ help you to Explore your file.  
(a) Start ☐ (b) Network ☐ (c) File Explorer ☐
- Question 8) By \_\_\_\_\_ correct name in search box we can search any file.  
(a) entering ☐ (b) deleting ☐ (c) typing ☐
- Question 9) \_\_\_\_\_ is adjacent to the Start button.  
(a) Pop up Box ☐ (b) Menu Box ☐ (c) Search Box ☐
- Question 10) Full form of PC is  
(a) Personal Computer ☐ (b) Public computer ☐ (c) Private Computer ☐
- Question 11) 'This PC' will show  
(a) folders ☐ (b) devices & drives ☐ (c) Both ☐
- Question 12) Task View button is present on the  
(a) Title bar ☐ (b) Taskbar ☐ (c) Monitor Screen ☐
- Question 13) Windows 10 is very  
(a) advance ☐ (b) old ☐ (c) retarded ☐
- Question 14) \_\_\_\_\_ are documents, images, presentation etc.  
(a) Files ☐ (b) Task View ☐ (c) Search Box. ☐
- Question 15) \_\_\_\_\_ are used to organize files.  
(a) Windows ☐ (b) Files ☐ (c) Folders ☐
- Question 16) We can save any file by clicking on \_\_\_\_\_ option  
(a) Copy ☐ (b) Save ☐ (c) Cut ☐
- Question 17) \_\_\_\_\_ are used to manage all the documents, images etc.  
(a) Files ☐ (b) Folders ☐ (c) Both ☐
- Question 18) Find the odd term out:- Keyboard, Mouse, Monitor  
(a) Keyboard ☐ (b) Mouse ☐ (c) Monitor ☐
- Question 19) Paint is a window program that is used for  
(a) drawing ☐ (b) calculation ☐ (c) writing letters ☐
- Question 20) \_\_\_\_\_ click is used to open a file or folder  
(a) double ☐ (b) Single ☐ (c) Right ☐

Question 21) Task View button allows to see all the tasks on a \_\_\_\_\_ screen

(a) monitor ☐

(b) single ☐

(c) double ☐

Question 22)  This is a symbol of

(a) File Explorer ☐

(b) Network ☐

(c) Start Button ☐

Question 23)  This is a symbol of

(a) Task View ☐

(b) Files ☐

(c) Folders ☐

Question 24) Before Windows 10, Windows \_\_\_\_\_ were popularly use

(a) 7 ☐

(b) 8 ☐

(c) 7 and 8 ☐

Question 25) Ctrl + Z is the shortcut key for

(a) Undo ☐

(b) Redo ☐

(c) Cut ☐

